

FLOROSA FIRE CONTROL DISTRICT

PUBLIC ANNOUNCEMENT FOR REQUEST FOR PROPOSALS FOR REAL ESTATE BROKER/SALES SERVICES RFP 23-01

**DUE DATE: THURSDAY, MARCH 9, 2023
DUE TIME: 3:00 P.M. CST**

INTRODUCTION:

The Florosa Fire Control District (the "Issuer" or "Fire District") is seeking proposals from qualified firms or individuals to provide the Fire District with Real Estate Broker/Sales Services to market and sell a parcel of improved real property of the Fire District located at 1900 W Highway 98, Mary Esther, Florida 32569.

INSTRUCTIONS TO PROPOSERS:

The Fire District is requesting that proposals be submitted on or before Thursday, March 9, 2023, by 3:00 P.M. *CST* by mail or hand-delivery to Florosa Fire Control District, c/o ANCHORS SMITH GRIMSLEY, PLC, Attn: C. Jeffrey McInnis, Esq., 909 Mar Walt Drive, Suite 1014, Fort Walton Beach, Florida 32547. All submittals, either by mail or hand delivery, must be sealed and the envelope containing the proposals must be marked "**RFP 23-01 Real Estate Broker/Sales Services Proposal**". The Fire District is not responsible for lost or late delivery of proposals by the U.S. Postal Service or other delivery services used by the Proposer. Neither faxed nor electronically submitted proposals will be accepted.

The Request for Proposal and Instructions for preparing and filing a response to the RFP can be obtained by electronic download at <https://www.florosafire.org/request-for-proposals> at no charge

Any questions regarding this Request for Proposal 23-01 ("RFP") or the subject real property should be submitted in writing to the attention of Cindy Harris at cindy@pncharris.com on or before February 20, 2023 at 3:00 p.m. CST. After this date and time no further questions will be accepted.

THE FIRE DISTRICT RESERVES THE RIGHT: (i) TO ACCEPT OR REJECT ANY OR ALL PROPOSALS; (ii) TO WAIVE ANY IRREGULARITY OR INFORMALITY IN ANY PROPOSAL RECEIVED, AND MAY AT ITS SOLE DISCRETION REQUEST A CLARIFICATION OR OTHER INFORMATION TO EVALUATE ANY OR ALL PROPOSALS; (iii) TO REQUIRE PROPOSER(S), BEFORE AWARDING A CONTRACT, TO SUBMIT EVIDENCE OF QUALIFICATIONS OR ANY OTHER INFORMATION THE FIRE DISTRICT MAY DEEM NECESSARY; (iv) TO CANCEL THE RFP PRIOR TO AWARD OF

A CONTRACT, WITHOUT PENALTY; (v) TO NEGOTIATE CONCURRENTLY OR SEPARATELY WITH COMPETING PROPOSER(S); (vi) TO AWARD A CONTRACT BASED ON THE INITIAL PROPOSALS WITHOUT FURTHER DISCUSSION OR NEGOTIATIONS IF DEEMED TO BE IN THE BEST INTEREST OF THE FIRE DISTRICT; AND (vii) TO TAKE ANY OTHER SUCH ACTIONS THAT MAY BE DEEMED TO BE IN THE BEST INTEREST OF THE FIRE DISTRICT.

The costs of preparing and submitting responses to the Request for Proposals are solely those of the responding entities and the Fire District assumes no responsibility for any such costs incurred by any respondent. Respondents must be authorized to do business in the State of Florida and in Okaloosa County and, if applicable, must possess required licenses in accordance with applicable State and local laws, regulations and rules.

Failure to file a protest within the time prescribed in §120.53(5) *Florida Statutes* shall constitute a waiver of proceedings under Chapter 120, *Florida Statutes*.

RESPONSES THAT DO NOT COMPLY WITH THE INSTRUCTIONS SET FORTH IN THE REQUEST FOR PROPOSALS MAY BE CONSIDERED NONRESPONSIVE AND DISQUALIFIED. ADDITIONALLY, NO EXCEPTIONS SHALL BE MADE FOR ANY RESPONSE NOT RECEIVED AT THE OFFICES OF ANCHORS SMITH GRIMSLEY, PLC, BY THE ADVERTISED TIME DEADLINE FOR RECEIPT OF RESPONSES.

FLOROSA FIRE CONTROL DISTRICT

By: Mark Lee, Fire Chief